

**Steering Committee Meeting Minutes
October 25, 2015**

Brad B. Steering Committee Chairman opened the meeting with the Serenity Prayer. Asked for a motion to accept the July 2015 minutes and to pay the rent for the space for today's meeting, motions made, seconded, and passed.

Brad turned the meeting over to Intergroup Chairman Brendon M.

Brendon introduced himself and stated this was his last meeting, his term is done and thanked everyone for the opportunity to serve on Intergroup.

Brendon M. – Intergroup Chairman, Metropolitan Meeting Liaison:

Financial report – went over the report, mentioned the rent went up and will reflect on this financial report and ongoing ones.

Metropolitan Meeting report – did have a good turnout for being at the Castle Shannon Fire Hall for the 1st time. The expenses will reflect on the next financial report.

Deanna- Office Manager, Banquet Liaison 2015, Co-Treasurer:

Thanked everyone for allowing her to serve, her last meeting also.

3rd quarter office activity report:

Office Hours:

There were calls 843 during office hours 89 meeting booklets & pamphlets were mailed out, 39 12 step calls referred to AA Members.

Non office Hours:

There were 1,350 calls to the Answering Service, 113 calls were referred to Intergroup Members.

Joab N. - Speaker Bureau Liaison, Meeting Trouble Shooter:

Joab stated it was also his last year and last S.C. meeting too. Was grateful to serve.

Speaker Bureau report – still doing DUI hotel & received a call for a speaker at a Youth Program in Homestead.

Trouble Shooter report – received call at office regarding a meeting in Beaver, caller was an AA member who felt the group was not following Traditions. Joab attended the meeting and did not find that any Traditions were not being followed.

George C. - Prison Liaison, 2016 Banquet Liaison:

Prison report – there were 11 prisons that received their \$100 allotment.

\$1,100 went out in prison literature for last quarter (3rd quarter) and two soft cover Big Books were mailed to inmates in jail.

Banquet report – Chairperson, Sabrina B. does have an AA speaker and is getting Alanon chair and speaker in line. The Banquet is April 2016.

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Daphne K.- Co-Chair Intergroup, Newsletter Liaison, 2015 Christmas Party Liaison:

Christmas party report – the flyers will be on the website November 1st and go out in the next newsletter.

Jeremy Y. - Website Liaison, Gratitude Liaison:

Gratitude report – the flyer and can cover went out with Newsletter and is on the website.

Maggi A.- Co-Office Manager, Meeting Booklet Liaison

Meeting Booklet report - The new meeting booklets came in last month.

Maggi reminded the S.C. reps to read their reports or make announcements so that people can be aware of what the Intergroup, Steering Committee and Central Office does.

Brian (Hutch) H. - General Service Liaison, PICPC:

PICPC report – Two requests came into the office, one in New Brighton, that could not be filled and the other request Brian called them and they have not returned his call.

Larry- Answering Service Liaison, New Group Liaison

New Group report - Three new groups started one group closed for last quarter.

Reports finished, Brendon turned the meeting back over to Brad.

Brad asked if there was any additional Old business. There was nothing, Old Business closed. Brad opened the floor for New business.

Brendon K. who is on the Pennscypaa committee made announcements regarding the Pittsburgh won the bid to host Pennscypaa in 2016. No date as of yet, more information will be coming soon. If anyone wants information on Pennscypaa, they can see him or Steve W. or Hutch.

Brad announced that elections for three (3) Intergroup members and a Steering Committee Chair will be nominated and elected today. Their terms will start January 1, 2016. Brendon explained what the duties of the Intergroup were and Brad explained what the duties of the Steering Committee were.

Four people nominated for Intergroup, they were:

Courtney J. – Parkway West Group

Keith A. – Lawrenceville Group

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Jonathan C. – Duquesne Hts. Group

Steve W. – Cup of Hope Group

They all accepted the nomination, and stated what their homegroups, sobriety dates, and services they have done in AA.

Courtney, Keith and Steve won the nomination for Intergroup.

Jonathan was nominated for Steering Committee Chair, he accepted that and won.

New business closed. Motion was made to adjourn, motion seconded and passed.

Meeting closed with the Lord's Prayer.