

Steering Committee Meeting Minutes Sunday July 19, 2009

Steering Committee Chairman John P. opened the meeting asked for approval of the April 19, 2009 minutes, motion made, seconded, passed. Question was asked about the minutes to why the mention of the salaries was not in there; Steve said that he would look into it.

John also made motion for rent to be paid, motion made, seconded, passed.

John turned the meeting over to Intergroup Chairman, Steve B.

Steve B. Intergroup Chairman – gave the office activity report.

2nd quarter office activity report:

Office Hours:

There were **1318** calls during office hours, **252** meeting booklets & pamphlets were mailed out, **44** 12 step calls referred to AA Members.

Non office Hours:

There were **1350** calls to the Answering Service, **143** calls were referred to Intergroup Members.

Steve gave Chuck's reports.

Metropolitan Report – meeting is set for October 10, 2009, Chairman Dave L. has a speaker for that date, co-chair is Joanne D. from the Monroeville Keep it Simple Group.

Speaker Bureau – 3 requests for DUI class, 1 request for Mt. Lebanon School all were filled.

Steve gave Barb's reports who resigned from Intergroup.

Christmas Party report – The co-chair was picked, Jerry M. from the Holiday Park Group.

Kevin J. Office Manager, Treasurer

Treasurer's report – went over the financial report asked if there were any questions, no questions or comments were made.

Lynn M. – Newsletter Liaison, New Group & Group Communication Liaison

Newsletter report – no report.

New Group & closed group report –two closed and two opened

Justin L., Prison Liaison, General Service Liaison, 2010 Banquet Liaison

Prison report - Eight members who are contacts for the various prisons received their allotment of \$50 of literature. Three inmates wrote letters for meeting booklets that were mailed to them, one wanted a correspondent, a form was sent to him to fill out and forward it the New York office.

At the last Steering Committee meeting the reps voted to have the prison allotment raised from \$50 to whatever Intergroup decides. The Intergroup voted to have it raised to \$100.

Banquet report – the banquet is set for April 17, 2010 next year, the dates in March were already booked by another caterer who did not check with our caterer Phillip about our date in March so we had to go with April.

Rich F., Co-chairman, Asst. Office Manger, Asst. Treasurer, Meeting Trouble Shooter

No reports.

Janet S. – 2009 Banquet Liaison, PICPC

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PICPC report - One request came into the office and for the Art Institute and it will be done in August.

Leo H. – Website Liaison, Meeting Booklet Liaison

Meeting Booklet Report – the new meeting lists are in and the “phone numbers” are on the back page.

Website report – there were 55 calls referred to the website from the office.

We added the link to the International convention, also added our updated literature price list to the website.

Steve B. Intergroup Chair closed the reports, turned meeting back over to Steering Committee Chair John P.

John asked if there was any more old business. Bob D. brought up about the salary increases. Why he was told by an Intergroup member at the last meeting that the increases were 5% when he went over the entry on the last financial report it was higher.

Steve B, Intergroup chairman answered that he (Steve) would look into it, did, and went over everything with Bob after the last Steering Committee meeting. Bob said he wanted it put out here at this meeting. Steve said that they didn't do a percentage and he apologized for the 5% being stated. It was based on the employee's changing their benefits with now a deductible and no longer has other benefits. In addition, how they went by other central offices salaries in the surrounding cities and we still were lower. Also that there were times that no raise was given three times and bringing the workers up to what they should be near.

Bob D. stated that it should be up to the Steering Committee to decide that. John P. Steering Committee Chairman said no it should not according to the By-laws the Intergroups are trusted servants appointed by the steering committee to oversee and run the operations of the central office, and then they report to the steering committee.

Bob said what if the workers wanted a 50% raise at that time the Office Administrator, MaryLou stated that she would not ask for that and explained what they gave up in benefits to get more money in the paychecks. She also asked if he wanted to know what she made and he said yes and she stated it. Bob wanted to know when they would see the breakdown, and it was asked if they wanted it at the next meeting or mailed with the minutes they said with the minutes.

Much more discussion about this topic, John P. asked that this topic be closed. Ask if anymore old business, Ron R. asked about the Shredder, Steve B. Intergroup Chairman said we looked into a new shredder that would work for the office explaining the capacity we would need. They go from \$1200 to \$2000.

A motion was made to keep the contract with the shredding company we have now. Motion was made, seconded, and passed. John P. S.C. Chairman closed old business.

NEW BUSINESS

Election of one new Intergroup member to finish Barb's term.

Frank S. Plug in the Jug Group was nominated and accepted.

Cindy C. Carnegie Group was nominated and declined.

Gerry W. Carnegie Group was nominated and accepted.

Frank won the election.

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No new business, John asked for a motion to close the meeting, motion made, second, and was unanimous.

Meeting closed with the Lord's Prayer.