

Pittsburgh Area Central Office, Inc.
Steering Committee Meeting Minutes
Sunday, April 23, 2017

Darla S. Steering Committee Chair opened the meeting with the Serenity Prayer. She asked for a motion to pay the rent for the space, and for January 2017 minutes to be approved. Motions made, seconded, and passed.

Darla introduced Intergroup Chairman Keith A.

KEITH A. – CHAIRMAN, TREASURER, & BANQUET LIAISON:

Treasurer's report –

Made a profit of \$1,271 on the books we sold, we had Loss of \$1,318 (Prisons) \$72 in mailing out free books, pamphlets, grapevines, and postage to callers.

Banquet report – There were approximately 330 people in attendance this year. A loss of \$540. Dinner prices were the same as last year, however the hor'dorves were up some.

Keith also announced the fundraiser for the central office, which is May 13, 2017. Flyer went out with Newsletter and tickets available from Intergroup members and at the office, only 200 available.

TRISH M. – CO-OFFICE MANAGER & GRATITUDE LIAISON:

Gratitude report - we received \$3,165 in gratitude contributions in the 1st quarter.

BRAD C. - CO-CHAIRMAN, MEETING BOOK LIAISON & CHRISTMAS PARTY LIAISON:

Meeting Booklet report –2nd edition will be going to printer next week.

LARRY K.- GENERAL SERVICE LIAISON & ANSWERING SERVICE LIAISON:

General Service report – no report

Answering Service report – All is good at Meg-a-Phone.

COURTNEY J. –2017 OFFICE MANAGER & NEW GROUP LIAISON:

Office Manager report -
1st quarter calls:

Office Hours:

There were **904** calls during office hours, **110** meeting booklets & pamphlets were mailed out, **24** 12 step calls referred to AA Members.

Non-office Hours:

There were **926** calls to the Answering Service, **132** calls were referred to Intergroup members.

New Group report – there were two new groups that opened and one closed in the 1st quarter.

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BRIAN (HUTCH) H. –MEETING TROUBLE SHOOTER, CO-TREASURER:

Meeting Trouble report – one called was received at the office, matter not regarding a group, non-AA member had problem with a group member. Hutch stated he is looking into matter.

SHAWN F. –YPAA, PRISON LIAISON & 2018 BANQUET LIAISON:

YPAA – No report.

2018 Banquet – Mike S. Banquet Chairman 2018, is looking for another place to have banquet for next year and the Doubletree ‘penciled” us just in case we need to have it there. Mike was contacted to let him know they needed an answer soon, he is still looking for somewhere else.

Prison report – Six inmates sent letters requesting meeting books or correspondences, we sent them all a meeting book and Grapevine, two of them also received soft cover Big Book and Living Sober. 13 contacts were given prison literature (\$1,300)

TIM B. - 2017 NEWSLETTER LIAISON, WEBSITE & SPEAKER BUREAU LIAISON:

Website report -

There were 45 calls referred to website in the 1st quarter

Speaker Bureau report – A request for speakers for the IRETA (Institute for Research, Education & Training in the Addictions) came into the office and Tim contacted them. They would like speakers for June and July. Tim will fill that request.

Reports finished, Keith asked if there were any questions, Mike S. Banquet Chairman was in attendance and commented and stated he was looking for new venue and he contacted several, however not big enough. More discussion regarding the banquet over the years and how the attendance has gone up and down in people attending.

Keith turned the meeting back over to Darla and she asked if any other old business. Ron R. Steering Committee rep for Brighton Hts. Group brought up the topic which was discussed several years ago regarding members starting new groups in the same area that other groups already are. He made a motion to have the Intergroup discuss a different way than just the letter that each new group gets with the “New Group form” (with suggestions about not opening a meeting where other groups are in the area, on the same day or night). The motion was seconded, passed and voted on, more against than for. Nothing will happen with the motion.

Old business closed. No new business. Darla made a motion to close the meeting, motion made, seconded, passed. Meeting closed with the Lord’s Prayer.